



TRIUNFO SANITATION DISTRICT

NOTICE OF MEETING

A PUBLIC AGENCY

NOTICE IS HEREBY GIVEN that the Triunfo Sanitation District Board of Directors will hold a special meeting at **5:15 p.m. on Wednesday, September 30, 2009**, in the Film & Lecture Room, Oak Park Library, **899 N Kanan Road**, Oak Park, California:

AGENDA

The agenda is posted at least 24 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning of each meeting. Persons wishing to comment on agenda items should complete a blue speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name & address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda
4. Approval of Minutes – July 27 and September 14, 2009.
5. Public Comments – (Items not on agenda – 5-minute limit). Each speaker has five minutes to address the Board. If a significant number of speaker cards are submitted, in the interest of time, the Chair can adjust the speaker time accordingly. Please direct your comments to the Board and refrain from interacting with the audience during your comment period. The audience is requested to please remain quiet while the speaker is addressing the Board. The Board cannot take action on items not on the agenda. Items identified during public comment may be referred to staff or placed on a future agenda for consideration.

CONSENT ITEMS – (Items 6 through 11)

6. TSD Contract No. T09-001-1 – T-Mobil West Corp.
 - a. Authorize the District Manager to sign TSD Contract No. T09-001-1 First Amendment and Restatement to Communications Site Lease Agreement for replacement of Exhibit B with revised Exhibit B-1.
7. TSD Contract No. T09-002 – Consultant Services Mark Capron
 - a. Authorize the Chair to sign Contract No. T09-002 with Mark Capron for consulting services for a not-to-exceed amount of \$10,000.
8. TSD Contract No. T09-003 – The PRD Group, Inc.
 - a. Authorize the Chair to sign Contract No. T09-003 with The PRD Group, Inc. for engineering & project management services for a not-to-exceed amount of \$10,000.

9. Tract No. 4192-3 – Lake Sherwood One-Year Warranty Acceptance

- a. Pass, approve and accept the sanitary sewer system in Tract No. 4192-3 as part of the Triunfo Sanitation District; and
- b. Direct the District Manager to begin the one-year warranty period, and at the end of that period authorize the District Inspector to perform the final inspection and notify Sherwood Development Company of the tract acceptance.

10. Assignment of Mainline Extension Developer Refund Agreement

- a. Authorize the Chair to sign the Assignment of Mainline Extension Refund Agreements to transfer title and ownership of the Neptune Company Mainline Extension Refund Agreement to Utility Fund Investor, LLC, and then to Neptune Company Asset Holdings, LLC.
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11. TSD Resolution No. T09-05 – Elections

- a. Adopt TSD Resolution No. T09-05, Requesting Consolidation of the District Election with the Statewide General Election, Requesting the Ventura County Board of Supervisors Permit County Election Officials to Render Specified Services to TSD and Establishing Post-election Procedures to Stagger Terms.

ACTION ITEMS – (Items 12 and 13)12. Ordinances Nos. TSD-66 & TSD-67 – Public Hearings and Adoption

- a. Conduct a public hearing on proposed Ordinance No. TSD-66, Establishing a Program for Prevention of the Waste of Water:
 - 1) Call to order and open the public hearing.
 - 2) Receive staff report and recommendations.
 - 3) Report of written communications by staff.
 - 4) Public comment.
 - 5) Close public hearing.
 - 6) Discussion by Board of Directors.
- b. Conduct the second reading, by title only, of Ordinance No. TSD-66, Establishing a Program for Prevention of the Waste of Water, and adopt Ordinance No. TSD-66, effective upon adoption.
- c. Conduct a public hearing on proposed Ordinance No. TSD-67, Establishing a Water Conservation and Water Supply Shortage Program and Regulations:
 - 1) Call to order and open the public hearing.
 - 2) Receive staff report and recommendations.
 - 3) Report of written communications by staff.
 - 4) Public comment.
 - 5) Close public hearing.
 - 6) Discussion by Board of Directors.
- d. Conduct the second reading, by title only, of Ordinance No. TSD-67, Water Supply Shortage Program and Regulations, and adopt Ordinance No. TSD-67, effective upon adoption.

13. Metropolitan Water District Reinstates Conservation Rebate Program
 - a. Provide direction to staff as to whether to reactivate TSD's participation in the MWD rebate program. If so, approve a budget adjustment of \$1,120 (or other desired amount) to fund rebates at the levels previously approved for individual conservation devices.

INFORMATION ITEMS – (Items 14 through 18)

14. CASA Memo – Measure E Challenge
 15. Investment Report – July & August 2009
 16. Disbursements – July & August 2009
 17. Revenue & Expense Report – June, July & August 2009
 18. Future Meetings, Seminars and Conferences:
 - Joint Powers Authority October 5, 2009, 5 p.m., Las Virgenes
 - TSD Board October 26, 2009, 5:15 p.m., Oak Park Library
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NEW BUSINESS – (Item 19 only)

19. Discussion
 - a. Board Members
 - b. District Manager
 - c. Legal Counsel
20. Future Agenda Items – Hold Regular Meeting in Thousand Oaks; Emergency Disaster Plan Review; Review of OPWS Policies & Procedures Ordinances; Website Redesign (including Board bios and photos); Investigate New Meeting Location; VRSD Billing Rates; VRSD Overhead Review; Oak Canyon Reservoir Update.
21. Reports on Outside Meetings/Conferences
22. Adjournment

PLEASE NOTE: THE SEPTEMBER 28, 2009 REGULAR MEETING OF THE BOARD OF DIRECTORS HAS BEEN CANCELLED.